

CITY OF BRAWLEY

July 18, 2018

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180 S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

The meeting was called to order by **Co-Chairman Osterkamp @ 4:05pm**

PRESENT: Rutherford, Osterkamp, Floyd
ABSENT: Kelley, Friley

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Rutherford/Floyd/3-0

2. PUBLIC APPEARANCES/COMMENTS:

- None

3. APPROVAL OF MINUTES m/s/c Rutherford/Floyd/3-0

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

Fuel Sales

- 1,693 Gallons of 100-LL, June, 2018.
- 2,109 Gallons of Jet A June, 2018.
- 108 Landings, 111 Departures June, 2018
- Imperial Flying Service rescinded their notice of departure, they will continue with the current contract, the 100LL truck is back, but office is not staffed full time.
- Hangar Occupancy – 9 vacant hangars - \$180 (3), and \$120 (6) hangars as of June 11, 2018.

5. Staff Report:

- July Expenditure and Revenue Report provided, with a Cash In Balance reports.
 - \$44,102.05 – Expenditures
 - \$120,014.35 – Revenues
 - \$ -781,314.07 - Cash In Balance
 - How to bring back life into the Executive Hangars – Public & Private participation.

6. Status Updates: - Tim Kelley

- Executive Hangar Funding Source – No Updates
- Strategic Planning – Funding Projects for the Brawley Municipal Airport
 - Commissioner Osterkamp spoke to FAA personnel in Oklahoma.
 - Commissioner Osterkamp asked the following after talking with FAA personnel:
 - The City to assess the Fire Station #2 and the Water Tank to pay the Fair Market Value for the land they are occupying.
 - Using the valuation of airport properties and hangars, so non-aviation may rent the hangar as a higher rate and for valuation the Fire Station #2 and the Water tank rent. City Staff will check with risk management to see if they can be rented for other than aircraft use.

- How can the City publicize the Brawley Municipal Airport?
- Commissioner Osterkamp stated that if two realtors can get comparables to establish rental rates, the last time Smith Kendal performed the comparables for the establishment of the Farm Aviation rental rate. Councilman Wharton stated that the assessor's office may have the comparables that we are looking for.

7. NEW BUSINESS

- ADD to the next agenda: Valuation of Airport Property and Hangars.

ADJOURNMENT @ 5:06 PM

Alan Chan, Engineering Technician II